



Esken Group Limited
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THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION. IF YOU ARE IN ANY DOUBT AS TO THE ACTION YOU SHOULD TAKE, YOU SHOULD CONSULT YOUR STOCKBROKER, BANK MANAGER, SOLICITOR, ACCOUNTANT, FUND MANAGER OR OTHER APPROPRIATE INDEPENDENT FINANCIAL ADVISER AUTHORISED PURSUANT TO THE FINANCIAL SERVICES AND MARKETS ACT 2000 (AS AMENDED) IF YOU ARE IN THE UK, OR FROM ANOTHER APPROPRIATELY AUTHORISED INDEPENDENT FINANCIAL ADVISER.

20 July 2021

Dear Shareholder

Annual Report and Accounts and Notice of Annual General Meeting

Please accept this letter as notification that the Annual Report and Accounts and Notice of Annual General Meeting (**AGM**) of Esken Limited (the **Company**) for the year ended 28 February 2021 have now been published on the Company's website at www.esken.com in the Investors section. The Company's AGM will take place at 10.00 a.m. on 17 August 2021.

To access these documents you may need to have Adobe Acrobat Reader installed.

This letter has been provided to you as a shareholder registered to receive such notifications. If you have sold or otherwise transferred all your shares in the Company, please forward this document to the purchaser or transferee, or to the person who arranged the sale or transfer so they can pass these documents to the person who now holds the shares.

Please note that this email provides information on where you can find the Notice of AGM and the 2021 Annual Report and Accounts. It is not a summary of those documents and cannot be regarded as a substitute for reading them.

Attendance at the AGM

For the avoidance of doubt, it will not be possible to attend in person at the AGM unless circumstances change before the date of the AGM other than by way of the electronic meeting facilities.

The health and wellbeing of the Company's employees, Shareholders and the wider communities in which it operates is of paramount importance to the Board and the steps set out in this letter are necessary and appropriate ones to take given the current pandemic.

Asking questions at the AGM

The Company recognises the importance of being able to answer Shareholders' questions. Shareholders are invited to email Matthew Joy, Company Secretary (matthew.joy@esken.com) including their Shareholder Reference Number (shown on their share certificate as Investor Code or IVC), with any questions relating to the business of the AGM which they would like to have considered. The Company requests that questions be submitted by 7 August 2021 at the latest. The Company will attempt to answer as many of Shareholders' questions as it can via the Company's website (www.esken.com) in advance of the AGM. If the Company receives a large number of questions on similar topics, it may group those questions and respond to them generally. Shareholders may also ask questions through the electronic meeting facilities.

Electronic Meeting

Shareholders may attend the meeting electronically by accessing the Lumi AGM website at <https://web.lumiagm.com>.

Accessing the Lumi website

Lumi can also be accessed online using most well-known internet browsers such as Internet Explorer (not compatible with versions 10 and below), Chrome, Firefox and Safari on a PC, laptop or internet-enabled device such as a tablet or smartphone. If you wish to access the AGM using this method, please go to <https://web.lumiagm.com> on the day.

Logging in

On accessing the AGM website, you will be asked to enter a Meeting ID, which is 155-493-987. You will then be prompted to enter your unique 11 digit Investor Code (IVC) including any leading zeros, and 'PIN'. Your PIN is the last 4 digits of your IVC. This will authenticate you as a shareholder.

Your IVC can be found on your share certificate, or Signal Shares users (www.signalshares.com) will find this under 'Manage your account' when logged in to the Signal Shares portal. You can also obtain this by contacting Link Group, the Registrar, by calling 0371 664 0321. Lines are open from 9.00 a.m. to 5.30 p.m. Monday to Friday, calls are charged at the standard geographic rate and will vary by provider. Calls outside the UK will be charged at the applicable international rate.

Voting at the AGM

Access to the AGM will be available from 30 minutes before meeting start time, although the voting functionality will not be enabled until the chairman of the meeting declares the poll open. During the AGM, you must ensure you are connected to the internet at all times in order to vote when the chairman commences polling on the Resolutions. Therefore, it is your responsibility to ensure connectivity for the duration of the AGM. A user guide to the Lumi website is available on our website at: <https://www.esken.com/investors/shareholder-centre/documents-circulars/?year=2021>.

Shareholders are strongly encouraged to submit a proxy vote in advance of the AGM. You can submit your proxy vote online or by returning any form of proxy posted to you on your request. Given the current arrangements regarding attendance, we would urge shareholders to appoint the Executive Chairman as their proxy rather than a named person. Shareholders who participate in the AGM electronically or in person will be able to vote in real time. All voting on the day will be via the dedicated online platform, <http://web.lumiagm.com>.

Sending Forms of Proxy by post or by hand

If you hold your Shares directly you are asked to submit your proxy electronically by accessing the Registrar's website at www.signalshares.com. Instead of voting online, you may request a hard copy form of proxy directly from the Company Registrar, Link Group, by email at enquiries@linkgroup.co.uk, or you may call Link on 0371 664 0321 (or +44 (0) 371 664 0321 if calling from outside the United Kingdom). Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. The helpline is open between 9.00 a.m. and 5.30 p.m., Monday to Friday excluding public holidays in England and Wales. If you request a hard copy, please complete and sign it in accordance with the instructions printed on it and return it either (i) by post or, (ii) during normal business hours only, by hand, to the Company's registrar, Link Group, PXS1, 10th Floor, Central Square, 29 Wellington Street, Leeds LS1 4DL, so as to be received as soon as possible and in any event not later than 10.00 (London time) on 13 August 2021, or, if the AGM is adjourned, the Form of Proxy should be received not later than 48 hours before the time fixed for the adjourned AGM (not counting any non-working days).

The Form of Proxy must be returned by the time mentioned above, or it will be invalid.

Shareholders are entitled to appoint a proxy in respect of some or all of their Shares and may also appoint more than one proxy, provided that each proxy is appointed to exercise the rights attached to a different share or shares held by such holder. Shareholders who wish to appoint more than one proxy in respect of their holding of Shares should contact Link Group for further Forms of Proxy.

Completion and return of a Form of Proxy, or the appointment of a proxy electronically using CREST (or any other procedure described below), will not prevent you from attending, asking questions via the text function on the meeting platform and voting in person at the AGM (by electronic means), or any adjournment thereof, if you wish and are entitled to do so.

Online appointment of proxies

Shareholders entitled to attend and vote at the AGM may appoint a proxy electronically by logging on to the Registrar's website at www.signalshares.com and entering the Voting ID, Task ID and Shareholder Reference Number shown on their Form of Proxy. For an electronic proxy appointment to be valid, the appointment must be received by the Company's registrar, Link Group, no later than 10.00 a.m. London time on 13 August 2021 (or, in the case of adjournment(s), not later than 48 hours before the time fixed for the adjourned meeting (not counting any non-working days)). Full details of the procedure to be followed to appoint a proxy electronically are given on the website.

Electronic appointment of proxies through CREST

If you hold Shares in uncertificated form through CREST and wish to appoint a proxy or proxies for the meeting (or any adjourned meeting) by using the CREST electronic proxy appointment service, you may do so by using the procedures described in the CREST Manual. CREST personal members or other CREST sponsored members, and those CREST members who have appointed any voting service provider(s), should refer to their CREST sponsor or voting service provider(s), who will be able to take the appropriate action on their behalf.

In order for a proxy appointment or instruction made using the CREST service to be valid, the appropriate CREST message (a CREST Proxy Instruction) must be properly authenticated in accordance with the specifications of Euroclear and must contain the information required for such instructions as described in the CREST Manual. The message (regardless of whether it constitutes the appointment of a proxy or an amendment to the instructions given to a previously appointed proxy), must, in order to be valid, be transmitted so as to be received by the Company's registrar, Link Group not less than 48 hours before the time fixed for the AGM (not counting non-working days) (or adjourned meeting). For this purpose, the time of receipt will be taken to be the time (as determined by the timestamp applied to the message by the CREST Application Host) from which Link Group is able to retrieve the message by enquiry to CREST in the manner prescribed by CREST. After this time, any change of instructions to proxies appointed through CREST should be communicated to the appointee through other means.

CREST members and, where applicable, their CREST sponsors or voting service providers, should note that Euroclear does not make available special procedures in CREST for any particular messages. Normal system timings and limitations will therefore apply in relation to the input of CREST Proxy Instructions. It is the responsibility of the CREST member concerned to take (or, if the CREST member is a CREST personal member or sponsored member or has appointed any voting service provider(s), to procure that his/her CREST sponsor or voting service provider(s) take(s)) such action as shall be necessary to ensure that a message is transmitted by means of the CREST system by any particular time. In this connection, CREST members and, where applicable, their CREST sponsors or voting service providers are referred, in particular, to those sections of the CREST Manual concerning practical limitations of the CREST system and timings.

The Company may treat as invalid a CREST Proxy Instruction in the circumstances set out in the CREST Regulations.

Shareholder Helpline

If you have any questions about this document or the AGM, or are in any doubt as to how to complete the Form of Proxy or submit a proxy form electronically, please contact the Company's registrars, Link Group, PXS1, 10th Floor, Central Square, 29 Wellington Street, Leeds LS1 4DL or call on 0371 664 0321 or, if telephoning from outside the UK, on +44 (0) 371 664 0321, between 9.00 a.m. and 5.30 p.m. (London time), Monday to Friday (excluding English and Welsh public holidays). Calls to the helpline from outside the UK will be charged at applicable international rates. Calls may be recorded and monitored for security and training purposes. Please note that, for legal reasons, the helpline cannot give any legal, tax or financial advice.

Audio broadcast

The electronic meeting will be broadcast in audio format only. Once logged in, and at the commencement of the meeting, you will be able to listen to the proceeding of the meeting on your device and to ask question.

Requirements

An active internet connection is required at all times to listen to the audiocast. It is the user's responsibility to ensure you remain connected for the duration of the meeting.

Duly appointed proxies and corporate representatives

If you wish to appoint a proxy other than the chairman of the meeting and for them to attend the virtual meeting on your behalf, please submit your proxy appointment in the usual way before contacting Link Group on 0371 664 0321 in order to obtain their IVC and PIN. It is suggested that you do this as soon as possible and at least 48 hours (excluding non-business days) before the meeting.

If your shares are held within a nominee and you wish to attend the electronic meeting, you will need to contact your nominee as soon as possible. Your nominee will need to present a corporate letter of representation to Link Group, the Company Registrar, as soon as possible and at least 72 hours (excluding non-business days) before the meeting, in order that they can obtain your unique IVC and PIN to enable you to attend the electronic meeting.

Shareholder communications

If you would like to start receiving electronic copies of shareholder communications instead of hard copies, or you wish to amend your personal details including your email address, visit www.signalshares.com. You will need to log on to your Signal Shares portfolio and click the "change" button next to the current details. Alternatively, you may write to Link Group, PXS1, 10th Floor, Central Square, 29 Wellington Street, Leeds LS1 4DL.

We also welcome your comments and views directly. If you have any questions, please do not hesitate to contact me on 07500 786 892, or you can email matthew.joy@esken.com.

We would like to take this opportunity to thank you for having consented to receive the Annual Report and Accounts and Notice of AGM via the Company's website rather than in hard-copy form, as this will contribute to cost savings for the Company and will minimise unnecessary paper usage. If you would like to receive general communications from the Company via email, rather than paper notifications such as this letter, make enquiries to Link Group on 0371 664 0321 or register at: www.signalshares.com.

If you are in any doubt as to any aspect of the proposals referred to in this document and the documents available on the Company's website, or as to the action you should take, you should seek your own advice from your stockbroker, solicitor, accountant or other independent adviser authorised under the Financial Services and Markets Act 2000.

Yours faithfully

Matthew Joy

Company Secretary